

# Rochester City School District COVID-19 Reopening Plan

## Building Specific

Building Name: School Without Walls  
Address: 480 Broadway  
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### **General Information**

#### **Distance Learning 9-12**

Students in grades 9-12 will follow their typical class schedule in a remote learning environment. Doing so will ensure consistency and continuity of instruction, eliminate conflicts, and build natural breaks (lunch) into the day for students. This also retains planning time for teachers. Class periods will be adjusted to allow for a “screen time break” and transition time between classes. A combination of synchronous large group instruction, synchronous small group instruction, and asynchronous learning will be provided to students each week.

Below is what the “Hybrid Model” will look like if the District transitions to this model

#### **Hybrid Model 9-12**

Week 1 / Week 2: Students come to school four days a week to receive face to face learning. Students will be split into Group A or Group B to provide 50% occupancy and groupings will include grade level, courses, and cohorts. Direct instruction will be delivered to students in small groups within their classroom while maintaining health and safety measures outlined by CDC guidelines. Note: Parent Preference to Distance Learning: students will work 100% remotely and will not come to the building for instruction. Parents need to contact the school as soon as possible to indicate distance learning is preferred.

#### **Hybrid Model for Specialized Instruction Programs 9-12**

1. Students with Disabilities that receive their instruction in a specialized program will attend school for in person instruction on Monday, Tuesday, Thursday, and Friday.
2. Parent Preference to Distance Learning: students will work 100% remotely and will not come to the building for instruction.
3. Electives: Students with Disabilities at Wilson take general education electives. They will receive their self-contained core classes in person, while electives will be provided virtually (LRE).

## **Social Distancing**

### **Classroom Plans:**

All teachers will provide distance instruction from their own classrooms individually or with a support teacher as assigned. Face coverings and a 6 ft. distance are required when two or more people are occupying any space. Disinfecting supplies such as spray, wipes and hand sanitizer will be available in every classroom so that shared items may be cleaned after use.

### **Cohorts:**

Identify groups of students that will stay together with the same staff whenever possible. Cohort size is determined by classroom capacity. Limited to no more than 12 students in most situations.

9-12 Program/100% Virtual: Students will be grouped by their grade and language level and will be designated by their homeroom. Students, teachers and support staff will follow our master schedule.

### **Special Area Teachers:**

Identify where special area instruction will take place. Identify if there are shared items and how shared items will be disinfected between each use.

9-12 Program/100% Virtual: Special Area Teachers will follow the master schedule and will provide instruction in a myriad of approved virtual platforms in their classroom/gym/music room/art room.

### **Shared Spaces:**

#### **Copier Room**

One person at a time will be allowed into the copier room. Custodial staff will supply gloves for each person to wear while using equipment. Gloves should be properly discarded after each use. Cleaning supplies will also be available in the event anything is touched without gloves and needs to be cleaned. Signage will be posted to indicate this process.

#### **Bathrooms**

Each bathroom will be limited to one person at a time to maintain social distancing. Supplies will be provided for employees to wipe down surfaces in the bathroom. Before leaving the bathroom you must wash your hands with soap and water for at least 20 seconds per CDC recommendations.

#### **Teacher's Break Room/Kitchenette**

To adhere to social distancing only two (2) people will be allowed in the kitchenette at a time. Everyone must share the responsibility of disinfecting common surfaces after use (microwave, coffee maker, refrigerator, oven/stove, telephone, cabinetry, etc.) There will be no sharing of food or communal use of utensils. Everyone must bring their own food and utensils and eat in your classroom or the commons area where social distancing is possible.

## **Main Office**

Office staff desks are set up with more than six feet between them. Office staff will only be required to wear masks when interacting with others in areas where six feet of spacing is not possible such as the file room or kitchenette area.

Cleaning supplies will be available for staff to wipe down commonly used shared items such as the office copier and doorknobs.

All other staff and visitors must remain in the entry area of the office and may not come beyond the counter area. A sign-in log will be on the counter where all staff and visitors must sign in and out of the building. Staff should use their own pen or office staff will need to disinfect pens between use.

### Designated Pick-up and Drop-off Location for Deliveries:

Pick up and drop off for deliveries will continue to be in the designated area of the main office. Large deliveries will continue to be at the loading docks maintained by custodial staff.

## **Face Covers**

Face covers must be worn whenever an individual is within six feet of another person and in all communal areas. Everyone will be encouraged to wear face coverings at all times.

### Face Cover Location(s):

The custodial staff will maintain all face coverings and cleaning supplies. Cleaning supplies will be available in each room. Extra masks will be available in the main office in the event that anyone is in need on a given day.

### Face Cover Breaks:

Not applicable since no students will be in the building

## **Screening & Visitor Log**

### Student Screening:

Students will only be allowed inside the main foyer of the building to pick up textbooks and materials on designated days and times. Only two (2) students will be allowed in at a time in order to maintain social distancing. Temperature checks will not be required, however, masks must be worn at all times.

Student Screening Locations: Front foyer. Only the main doors in the front of the building will be used.

Identify Screening Team: Librarian and an office staff member

### Staff Screening:

All staff must enter through the main entry doors in the front of the building. Badges will be deactivated for all other doors.

Upon entry, all staff will have temperature taken in the foyer using a touchless thermometer. Staff will also be required to answer screening questions as designated by CDC. For everyone's safety, anyone displaying symptoms of Covid-19 or presenting at risk of spreading the virus based on questionnaire responses will not be allowed to proceed beyond the main foyer.

Identify Screening Team: Principal and Vice-Principal

Visitor Screening & Log:

Visitors will generally not be allowed in building. If a visitor comes inside a building, they must be logged in and screened using the same process as staff.

Visitor Screening Location: Main Office

Positive Screening

Anyone with a positive screening will not be allowed to proceed beyond the foyer. Staff will be advised to contact their healthcare provider and the benefits department.

**Safety Drills:**

Required drills will be conducted according to a schedule created by the building coordinator. Still

Evacuation Drills: Will be conducted per state requirements

Lockdown Drills: Will be conducted per state requirements

**Daily Supply Inspection:**

The head custodian will inspect the quantity of supplies daily so that orders can be made in a timely fashion. Custodians will inspect common areas throughout the day, however, staff will be asked to report low supply amounts in classrooms as soon as they are realized.

Identify people responsible for the daily supply inspection and the location the inspection forms (*Daily Checklist for Supplies*) will be kept: **Custodial office.**

**Communication and Engagement**

- Given the complexities around the reopening of schools during the COVID-19 pandemic, our school will provide regular and frequent communication to students, families, staff, and the wider community through our website, robocalls, emails, text messages, and social media.
- We will communicate with our multilingual families in their preferred language and mode.

**Social-Emotional Learning**

- Our school acknowledges the correlation between academic learning and social-emotional and mental health needs of students. We recognize that if students are not feeling safe and secure - physically, socially, and emotionally - they cannot optimize their learning. Therefore, we remain committed to attending to the social-emotional and mental health needs of our students under all learning circumstances.
- Classroom teachers will maintain a positive, supportive, and respectful learning environment in all settings. Time will be allocated for teachers to facilitate class meetings and community circles. Administrators and all members of the Social-Emotional Team (Administrators, counselors, social workers, school psychologists, school nurse, and behavior specialists) will

continue to support individual students, teachers, and families during periods of distance learning.

### **Attendance and Chronic Absenteeism**

- Students must attend instruction daily, even when that instruction is being provided in a remote learning environment. Each teacher will take daily attendance for each class at the secondary level, and every day at the elementary level by the child's teacher. Teachers and students are expected to engage in substantive daily interaction (teacher to students and students to teacher).
- Our Building Attendance Team will support teachers and families relative to student engagement with remote learning protocols and expectations, including regular attendance and work completion.

### **Child Nutrition**

- Pre-made breakfast and lunches will continue to be available to all our students at all our High School Distribution Sites from 9 am to 1 pm Monday through Friday for any student that is not on site for instruction.